

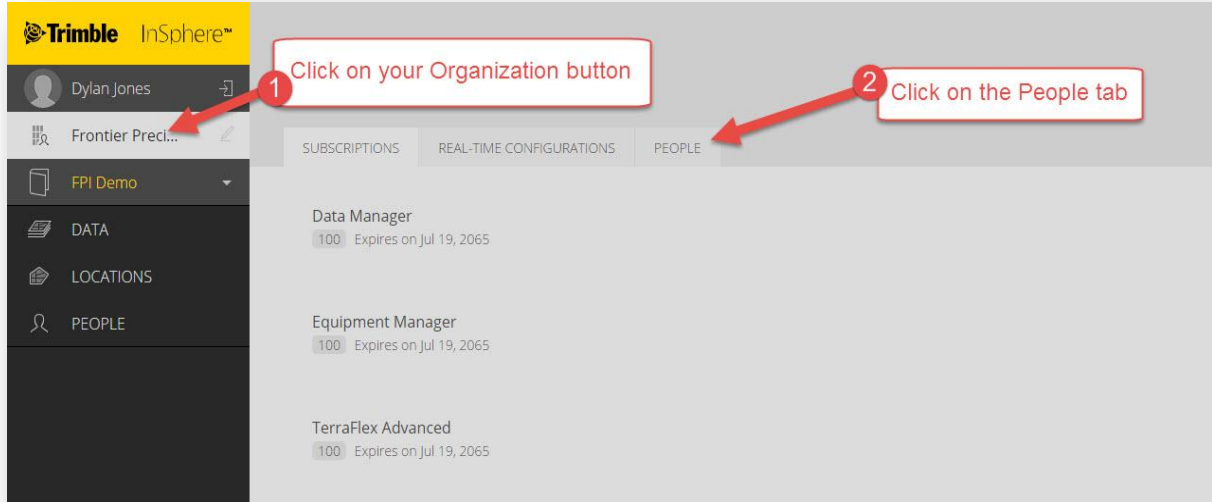


GEOSPATIAL SUPPORT NOTE

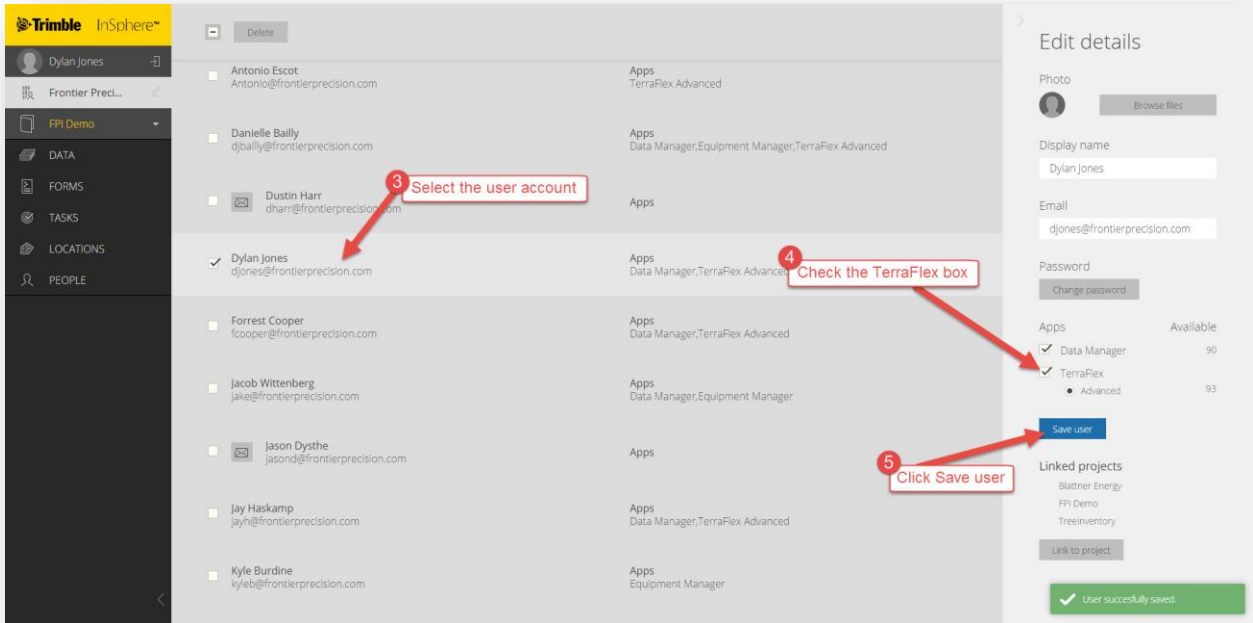
TerraFlex Forms Missing in InSphere Account?

This geospatial support note describes the steps to fix the instance where collected forms are not appearing in the TerraFlex online office software. If you notice that your collected data is missing from your Trimble InSphere account, please follow the steps below.

1. Log into your Trimble InSphere account via web browser
2. Click on the button with your organization's name
3. Click on the *People* tab



4. Select the user account
5. In the Edit Details pane, check the *TerraFlex* box
6. Click *Save User* to save the settings
7. Refresh your web browser



8. Open TerraFlex on your mobile data collection device
9. Tap on the Sync button

